



Minutes of RFP's pre submission meeting on Master Plan for western greater Peshawar

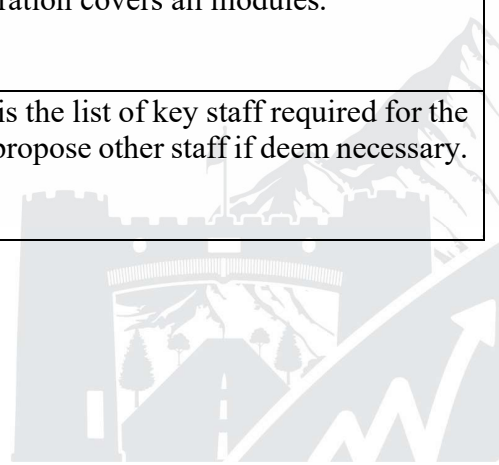
The subject meeting was held on 30-12-2021 at 11:00 A.M in the Project Management Unit KPEC. This was an RFP's pre submission meeting. The following attended the meeting:

1. Mr. Waqar Ahmad, Procurement Specialist, KPEC
2. Mr. Iltaf Hussain Mashwani, Urban Development Specialist, KPEC
3. Mr. Ijaz Ahmad, Financial Management Specialist, KPEC
4. Mr. Sadiq Hussain, Economist and Trade Specialist, KPEC

Ten (10) participants from various firms took part physically in the meeting while fifteen (15) through google meet weblink.

The RFP issued to the shortlisted firms was brought under discussion and all the sections were read out in detail. During discussion of the forum the following points were raised by the firms and were replied by the KPEC management accordingly:

Firm's query	KPEC Response
It is our understanding that project duration is 12 months up to the completion of Module 3 and with consideration of the interdependence of the Modules of Section 1 and the Phases of Section 2, we envisage that the total duration up to the completion of Module 5 is between 15 to 18 months. Please confirm.	Total duration of the assignment is twelve (12) months which will be for entirety of the assignment as mentioned in the TORs.
The RFP sets the project milestones with reference to Module 2 without reference to the previous Module as illustrated in the flow chart. However, it is understood that Modules 3, 4, and 5 are interdependent and coincide with Section 2 (Phases 3 and 4). Please advise as the schedule does not appear to reflect this understanding.	This estimate is indicative and the proposal shall be based on the consultant's own estimates for the same.
It is our understanding that the 129 person-month budget indicated in the RFP is only indicative and covers the efforts up to the completion of Module 3. It does not appear to cover efforts related to Modules 4 and 5. Please confirm	Total duration of the assignment is twelve (12) months which will be for entirety of the assignment as mentioned in the TORs. Total duration covers all modules.
It is our understanding that the key and support team members outlined in the RFP are the minimum team requirements since we can identify other specialists that are not covered in this list, yet required to	The list given in RFP is the list of key staff required for the project. The firm can propose other staff if deem necessary.





<p>complete the project tasks such as Landscape architects, project planners, risk experts, social experts, surveyors, etc. Please confirm that the consultants shall propose these team members and account for their efforts.</p>	
<p>It is our understanding that Section 1 will cover the Khyber Pass on a Structure / Regional level and Section 2 will cover the 2 urban centers up to the Detailed Master Plan/Concept Infrastructure Design. Please confirm.</p>	<p>Both sections are integrated by nature. However, TORs bifurcate the two sections due to different versions of development plan vis-à-vis urban master plan. These two plans are designed to yield an overall design of the Greater Western Peshawar.</p>
<p>With reference to Query 5 (above), please advise on the spatial limits of the 2 urban centers and provide, if possible, a KMZ file for the boundaries, in order to properly estimate efforts needed to complete this task.</p>	<p>The boundaries are defined by the local administration the consultant firms are requested to get the data for preparation of proposal.</p>
<p>Pg 107 (Deliverables, Timeline & Payment Schedule) Cashflow is a key for a successful project. Smooth cashflows/payment schedule against the timely tasks/deliverables ensures delivery of the project on time. We understand, considering the scope of work, the consultants should be allowed/propose to design their own payment schedule in the proposal to ensure a better and efficient service delivery</p>	<p>Payment schedule does not impact the selection process of the firm and can be taken up at relevant later stage.</p>
<p>Pg 78 (Phase 1: Descriptive Analysis, Task 2: Review and assessment of existing reports on WGP)</p> <p>It is mentioned in the RFP: “A major reference is the interim ‘Geo-Referenced Local Master Plan (GeoLoMaP) for the Peshawar-Torkham Economic Corridor (PTEC) and Surrounds (see attachment 2)”.</p> <p>The particular document is not provided and should be issued to the consultants/service providers.</p>	<p>The document is available on official website of project i.e www.kpec.org.pk.</p>
<p>Surveys/Items to be Conducted</p> <p>The Client should provide a provisional sum amount to all service providers / shortlisted candidates to ensure consistency with pricing framework in accordance with the defined scope. The following</p>	<p>A lump sum contract will be signed with the successful firm. The firms should take into consideration all the associated cost related to the assignment. The same is to be reflected in the technical as well as the financial proposal.</p>



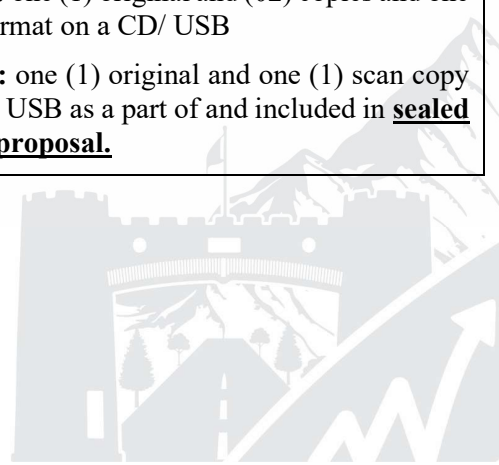


<p>surveys in this regard are worth mentioning in this regard:</p> <ul style="list-style-type: none">• Satellite imagery - acquisition of data for base map• Field work on industry analysis, interviews and diagnostics of firm level competitiveness• Acquisition of Time-series data• Conduct new field work in the study area• A focused spatial analysis• 6A Household Sample Survey for Gathering Essential Data on Housing, Transport Services and Amenities• 6D Transportation• 7F Water Supply, Sanitation and Waste Management• 7G Environment Profile (Major survey / tests required) <p>Visualizations with 3D Computer generated images (3D walkthroughs and perspectives, multimedia presentation)</p>	
<p>Extension Request</p> <p>Our consortium for the particular prospect consists of International J.V partners. Due to Christmas & New Year, the offices in foreign Countries particularly the Christian world are closed from for at least 2 weeks. Official work comes to a standstill during this period, and almost 3 weeks are lost.</p> <p>Keeping in view above facts, we would request you to kindly extend the date of submission of the proposal for 3 weeks. This will afford us opportunity to prepare & submit a sound & credible proposal. We earnestly hope that you would give favorable consideration to our request.</p>	<p>Recommended time is 30 days while 45 days are provided to cater to additional down time as identified. However, the request will be forwarded to the relevant forum for due consideration. Till further information the deadline remains as mentioned in the RFP.</p>
<p>What is the allocated budget for the Consultancy cost by Client</p>	<p>The consultant is requested to submit their technical and financial proposal for the task.</p>
<p>Since SJI is a foreign company, can the transfer of foreign currency payment to SJI's Singapore bank account be made by Client?</p>	<p>As mentioned in section 8, 42.2.4 the payment shall be made into JV or lead firm account. In case the accounts are in foreign currency the payment will be made accordingly.</p>



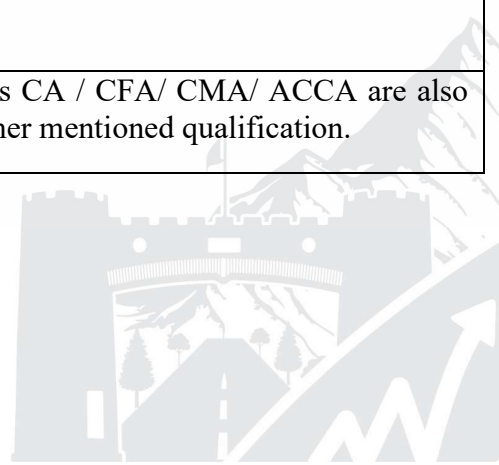


<p>Item 21.1 (p.34): To clarify meaning of “Above 05 assignments each additional assignments will carry 01 marks up to maximum of 10 marks”</p>	<p>Total marks allocated to the criteria is 10 which is further bifurcated as below:</p> <p>Less than 5 assignments = 0 5 assignments related to engineering or master planning = 6 6 assignments related to engineering or master planning = 7 7 assignments related to engineering or master planning = 8 8 assignments related to engineering or master planning = 9 9 assignments related to engineering or master planning = 10</p> <p>No additional marks for above 9 assignments.</p>
<p>Team Lead requirement of a Master Degree (or equivalent) or PhD in the field of Urban Planning or Economic Development (or equivalent): Is the Masters of City Planning (City Planning and Urban Design) offered by the Massachusetts Institute of Technology, USA considered as an equivalent? Kindly confirm</p>	<p>The information provided is limited. However, at a first glance Masters in City Planning appears to cover the field of urban planning.</p>
<p>CV’s number of points for relevant experience in the region: What is the geographic definition of region? South Asia? Central Asia? Western China? Need clarification.</p>	<p>Relevant experience in the region shall be determined by the previous experience of expert in project area or in similar geographic region.</p>
<p>According to payment schedule given on page 107 of RFP document, no payment will be made to the Consultants on submission of draft report of any deliverable. According to the given condition, payment will be made upon acceptance of deliverables. It is suggested that payment of the Consultants may be linked with the submission of draft and final reports.</p>	<p>Payment will be made on approval of deliverable.</p>
<p>Would it be possible to obtain the Client’s allowance to submit the offer electronically?</p>	<p>Electronic submission of proposal is not allowed as per RFP document.</p>
<p>Refer ITC Reference 17.4, wherein scan copy of Financial Proposal in PDF Format is required. Considering Secrecy and Confidentiality of Financial bids of bidders, the condition may be deleted and only Original Bid shall be required to submit.</p>	<p>Please refer to Section 17.4 of the RFP states that:</p> <p>The Consultant must submit:</p> <p>(a) Technical Proposal: one (1) original and (02) copies and one (1) scan copy in PDF format on a CD/ USB</p> <p>(b) Financial Proposal: one (1) original and one (1) scan copy in PDF format on a CD/ USB as a part of and included in <u>sealed envelopes of financial proposal.</u></p>





	In case of discrepancy between original and copy, original will prevail and in case of discrepancy between hard and soft copy, hard copy will prevail.
Refer item (i) Specific Experience of ITC Reference 21.1, the weightage against each assignment is suggested to upraise	The firm's experience has been evaluated during the shortlisting stage. At this stage more weightage has been assigned to the technical proposal and key staff.
Refer item (iv) Transfer of Knowledge (training Program): please clarify the type of document or evidence required in this category.	The firm's methodology/ plan for capacity building of the stakeholders is required as per Module 4 of the TORs.
Refer item (v) Participation by nationals among proposed Key Experts of ITC Reference 21.1: please provide the marks distribution among key experts	Participation of the national among proposed key expert is calculated at the ratio of the national key experts time input in person months to the total number of key experts time in person months.
Refer Form TECH-7 [Code of Conduct for Experts (es) Form]: The given format seems relevant to individual experts. Please clarify, whether these forms required to be signed by the associated members of consortium or by each individual expert; even if the expert is permanent employee of the firm.	The form is to be signed by all experts engaged for the assignment.
Refer 8.2 (Task 3), which states that Undertake an assessment of PPP framework in KP/FATA and make recommendations for the most appropriate institutional, legal and regulatory framework to encourage private sector participation as prime movers in the implementation of the program, especially identify pipeline PPP priority projects and make recommendations for PPP transactions. Does this include preparation of detailed feasibility for all the identified PPP projects along with related RFP and DCAs?	Task 3 identifies assessment and recommendation of PPP priority projects based on viable and practical recommendations of the consultant. The justification of viability and practicability needs to be taken into consideration and the means to do so identified in the report.
Please refer Sub-Section 10 [Required Expertise] at page#110 of PPP Specialist. It is suggested that just	As per EOI and TORs CA / CFA/ CMA/ ACCA are also eligible along with other mentioned qualification.





<p>CA / CFA/ CMA/ ACCA degrees should be required as qualification requirement despite Master's Degree</p>	
<p>Would the Client facilitate a contract awardee in getting NOC from the concerned Government Departments to permit traveling to and project operations in the newly merged districts of KPK (erstwhile FATA), or otherwise?</p>	<p>The client will extend its facilitation to the best of its abilities. However, the awardee is expected to follow all rules, regulations and legal provisions to carry out the task.</p>

